

**FIGLI di SAN GENNARO, INC.**

INVITES YOU TO BE A VENDOR AT THE  
**93rd ANNUAL FEAST OF SAN GENNARO**

**FEAST OF ALL FEASTS**  
HONORING THE PATRON SAINT OF NAPLES

**Thursday, September 12, 2019 – Sunday, September 22, 2019**

**APRIL 2019**

Dear Vendor:

The 2018 Feast of San Gennaro was very successful. We look forward to making this year's Feast even more successful. **We want you to be part of it!**

The Feast will be held along Mulberry Street from Canal to Houston Streets, as well as on Hester and Grand Streets between Mott and Baxter Streets. Once again, we are planning nightly entertainment and activities to attract larger crowds and to make each vendor's stand location profitable at the City's greatest and biggest Feast.

Please review the attached application and instructions. If you have any questions call Mort & Ray Productions at 212-764-6330.

We look forward to your participation.

*The Officers and Board of Directors of  
Figli di San Gennaro, Inc.*

**All Applications and Fees Must Be Received No Later Than August 19, 2019.  
Any application received after August 19th will incur a late fee.**

**FIGLI di SAN GENNARO, INC.**

**113 Baxter Street**

**New York, New York 10013**

**212-768-9320**

April 10, 2019

TO: All Feast of San Gennaro Vendors  
RE: Insurance Certificates  
FROM: Mort Berkowitz  
Producer, 2019 Feast of San Gennaro

Please note that on page four of the Feast of San Gennaro application are the Terms and Conditions you agree to when you apply for the Feast. If you refer to Item 5, c you will see that all vendors must include a copy of their liability insurance with their applications naming Figli di San Gennaro and the City of New York as additional insureds

In other words, each vendor must get a Certificate of Insurance from their insurance provider naming

► Figli di San Gennaro ATTN: Joseph Mattone, Jr. President,  
113 Baxter Street, New York NY 10013

and

► City of New York c/o Dawn Tolson, Office of the Mayor, 253 Broadway, 6th floor, New York NY  
10007

as additional insureds.

The dates when the policy becomes effective and when it expires are September 9, 2019 until September 23, 2019. September 9th, 10th and 11th are the setup dates and the Feast runs from September 12th through September 22nd with breakdown ending no later than Monday, September 23rd in the early morning.

As in the past, you should be able to obtain insurance, as well as the necessary insurance certificate(s), from Arizona Central Insurance. Their phone number is 800-678-0062.

**FIGLI di SAN GENNARO**  
**\*\*2019 VENDOR APPLICATION\*\***

Vendor's Individual or Corporate Name \_\_\_\_\_

Corporate Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (E-Mail) \_\_\_\_\_

Type of Vendor (Check box(es)  Food \_\_\_\_\_  Soft Drinks  
 which apply) (TYPE OF FOOD)

Arts & Crafts  T-Shirts  Souvenirs  Amusements and Games \_\_\_\_\_  
 (TYPE OF GAMES)

\_\_\_\_\_  Other \_\_\_\_\_  
 (PLEASE DESCRIBE)

**STAND LOCATION RATES AND FEES: The following fee schedule is for all stands.**

Mulberry Street between Canal and Prince Streets		Grand Street & between Mott and Baxter Streets	Hester Street & at corners of Mulberry Street	Hester Street between Mott and Baxter Streets	Mulberry Street between Prince and Houston Streets
<u>SIZE</u>	<u>FOOD &amp; GAMES</u>	<u>NON</u>		<u>SIZE</u>	<u>ALL VENDORS</u>
10' x 10'	\$2,350.00	\$2,100.00		10' x 10'	\$1,750.00
10' x 15'	\$3,000.00	\$2,600.00		10' x 15'	\$2,250.00
10' x 20'	\$3,500.00	\$3,000.00		10' x 20'	\$2,750.00
10' x 25'	\$4,000.00	\$3,500.00		10' x 25'	\$3,000.00

**NOTE: BEVERAGE SPACES (NON-ALCOHOLIC) ARE THE SAME PRICE AS FOOD SPACES.**

If available, additional space beyond the above stand sizes is \$200.00 per foot. Over 25' - \$250 per foot You must also pay for the hitch on your trailer if it goes beyond your space size, unless you remove it before setting up your stand.

Stand Size:

10' x 10': \_\_\_\_\_ Location: \_\_\_\_\_  Food  Non Food Fee:\$ \_\_\_\_\_  
 (No.)

10' x 15': \_\_\_\_\_ Location: \_\_\_\_\_  Food  Non Food Fee:\$ \_\_\_\_\_  
 (No.)

10' x 20': \_\_\_\_\_ Location: \_\_\_\_\_  Food  Non Food Fee:\$ \_\_\_\_\_  
 (No.)

10' x 25': \_\_\_\_\_ Location: \_\_\_\_\_  Food  Non Food Fee:\$ \_\_\_\_\_  
 (No.)

Additional Fees: Advertising Cost ----- \$150  
 Administrative Charge—50'or Under----- \$600  
 Extra Footage \_\_\_\_\_ \$ \_\_\_\_\_  
 Electrical Charge----- \$ \_\_\_\_\_  
 Breakdown Charge----- \$100  
 Late Fee (if submitted after August 19, 2019) \$ (\$100)

**TOTAL DUE** \$ \_\_\_\_\_

**NEW REGULATION: Any signage on your booth(s) must be from the Official Feast Sponsors only.**

PLEASE MAKE ALL MONEY ORDERS OR CERTIFIED CHECKS PAYABLE TO:

**Figli di San Gennaro, Inc. NO CASH OR PERSONAL CHECKS ARE ACCEPTED**

All stands must operate daily for the entire Feast. If a stand is vacated by a Vendor for more than 48 continuous hours without the permission of Figli di San Gennaro, Inc., the stand will be deemed abandoned and the location rented to a new vendor, with no refund to the original vendor. All expenses to recover any property removed from the location will be the responsibility of the vacating Vendor.

\*I certify that I have read, understand and accept the Vendor's Instructions, annexed terms and conditions and I further certify that the above information provided on this application is accurate.

\*Date \_\_\_\_\_ \*Signature \_\_\_\_\_

## TERMS AND CONDITIONS AND VENDOR INSTRUCTIONS

**1. REQUIRED PERMITS:** To be a Vendor, you are required to have the following Licenses, Certificates and/or Permits. Please bring copies with you or attach them to your application if you mail it to us. If you do not have required valid permits your application will not be processed and a stand location will not be assigned. No vendor will be permitted to set up a stand unless all permits are obtained. Permits may be obtained by doing the following:

**A.** New York State and City Law require Vendors to be licensed and to collect sales tax. You are required to have a **Sales Tax Card (Certificate of Authority)** issued by the New York State Department of Taxation and Finance. You can call 518-485-2889 for information. You can apply online: [www.nys-permits.org](http://www.nys-permits.org). Please allow 2-3 weeks for processing.

**B.** Non food vendors will need a **Special Events Vending Permit** issued by the NYC Department of Consumer Affairs,  
42 Broadway, New York, NY. Dial 311 for further information.

**C.** NYC Department of Health issues a **Temporary Food Establishment Permit** at 42 Broadway, New York, NY. Dial 311 for further information. The Permit is good for one year.

**2. PAYMENTS:** All payments are to be made in full, including electricity, and must accompany this application. Money Orders or Certified Checks only. Please make them payable to **Figli di San Gennaro, Inc.** NO CASH OR PERSONAL CHECKS, INCLUDING COMPANY CHECKS, ARE ACCEPTED. There are no refunds for any reason, including inclement weather or any occurrence that causes cancellation of the Feast

**3. ATTENTION FOOD VENDORS:** We have contracted with a grease rendering company who will remove your cans of grease at the end of each day.

**4. WHERE TO MAIL APPLICATIONS:** Applications may be filed in person Monday through Friday (from 10:30 AM to 3:30 PM, or mailed to:

Mort & Ray Productions (Tel. 212-764-6330)  
252 West 38th St., Room #705  
New York, NY 10018-9396

**5. INDEMNIFICATION BY VENDOR:** The Vendor hereby accepts and will comply with these Terms and Conditions and Vendor Instructions and also agrees to indemnify Figli di San Gennaro, Inc. and the City of New York and, each of them, and by accepting the terms of this application and setting up a stand at the Feast, you agree to save Figli di San Gennaro, Inc. and the City of New York and each of them harmless from and against any and all claims, suits, proceedings, actions, responsibilities, demands, judgments and executions which either:

**a.** Arise from or are in connection with the possession, use, occupation, management, maintenance or control of the Vendor's stand(s) premises or any portion thereof or the sidewalks and/or streets abutting same;

**b.** Arise from or are in connection with any act or omission of the Vendor or its agents and/or employees or arise from or are in connection with any work the Vendor is permitted to do hereunder which result in injury to person or property or loss of life sustained in or about the demised premises including injuries which occur on the sidewalks and/or streets abutting the demised premises. The Vendor shall defend any actions, suits or proceedings which may be brought against Figli di San Gennaro, Inc. and/or the City of New York if impleaded by any individual or entity. The Vendor shall pay, satisfy and discharge any judgments, orders and decrees which may be recovered against Figli di San Gennaro, Inc. and/or the City of New York in connection with the foregoing.

**c. All vendors must be insured. A Certificate of Insurance naming Figli di San Gennaro and the City of New York as additional insureds must be included with your application.**

**All vendors are required to have an operable fire extinguisher in their stand.**

**6. COMPLIANCE WITH ALL LAWS, RULES AND REGULATIONS:** As a Vendor you are required to comply with all laws, rules, regulations and ordinances of all government authorities. Figli di San Gennaro, Inc. has the absolute right to accept or reject a Vendor's application even after a Vendor's location is assigned and the Feast begins.

**7. NO SUBLEASING OF STANDS AND ITEMS SOLD:** Subleasing of stands and electrical connections are prohibited. Stands must be operated by the Vendor whose application is accepted. Nothing may be sold at a stand that was not approved by Figli di San Gennaro, Inc. when the application was filed unless prior written approval is received by the Vendor from Figli di San Gennaro, Inc.

**8. RESERVATION OF RIGHTS:** Figli di San Gennaro, Inc. reserves the right to accept or reject a Vendor's application and determine what items may be sold. All Vendor locations will be assigned by Figli di San Gennaro, Inc. **No guarantees are made to Vendors concerning the location of their stands.** Prior participation in the Feast will be considered in placing all Vendors.

**9. TRAILERS.** All trailers must be **leveled. Tow hitches are not allowed.**

**10. No pizza ovens are allowed. There must be no wood near charcoal grills. Please use Masonite.**

**11. No dart games will be allowed in the Feast. No vendors of non Italian CD's or music will be allowed.**

**12. NEW REGULATION: Any signage on your booth(s) must be from the Official Feast Sponsors only.**

**13. REMOVAL OF BOOTH(S):** Your booth(s) must be removed by 9:00 AM Monday, September 23rd. If it is not removed, you may not be eligible for the 2020 Feast.

**ELECTRICAL QUESTIONNAIRE**

**In determining your electrical needs for your stand(s), the following information and fees must be consulted. Based on your response your electrical cost will be assessed. Please be advised that our electrical consultant will verify your electric use. If it is determined that more electricity is being used than was requested, you will be assessed any additional cost when the connection(s) is/are made.**

**Please answer the following questions:**

- I need an electrical connection for lights \_\_\_\_\_
- I need an electrical connection for a freezer \_\_\_\_\_
- Number of freezers to be used during the Feast \_\_\_\_\_
- I need an electrical connection for a refrigerator \_\_\_\_\_
- Number of refrigerators to be used during the Feast \_\_\_\_\_
- I need an electrical connection for a compressor \_\_\_\_\_
- Number of compressors to be used during the Feast \_\_\_\_\_
- Other electrical needs \_\_\_\_\_

**ELECTRICAL COSTS FOR THE ENTIRE FEAST**

**ELECTRICAL CONNECTION(S):** If you require an electrical connection(s) for your stand, you must complete the following:

110 Line (8 to 15 amps)	No. of Lines _____ @ 435.00	\$ _____
110 Line (15+ to 30 amps)	No. of Lines _____ @ 495.00	\$ _____
110 Line (30+ to 40 amps)	No. of Lines _____ @ 525.00	\$ _____
220 Line (30 to 35 amps)	No. of Lines _____ @ 595.00	\$ _____
220 Line (35+ to 50 amps)	No. of Lines _____ @ 625.00	\$ _____
220 Line (50+ to 70 amps)	No. of Lines _____ @ 675.00	\$ _____
	<b>TOTAL</b>	\$ _____

**Subletting of power connections is prohibited. In the event of such, electrical service will be terminated. NO GENERATORS CAN BE USED.**

**All payments must be made directly to Figli di San Gennaro, Inc. by Money Order or Certified Check only. No payments are to be made to anyone but Figli di San Gennaro, Inc. All electrical fees must be paid in full when application is submitted. Electrical connections will be made only when full payment is received.**

**Thank you for your cooperation.**

*Figli di San Gennaro, Inc.*